***Career Cluster Lesson Folder Checklist***



* Create 1 folder (grade level appropriate) for each classroom.
* Provide a “set” of folders (1/grade level) to school counselor.

These can be used to train students who are absent on the original date.

* Use 2-Pocket Portfolio Folder with fasteners.

Front of Folder

|  |  |
| --- | --- |
| **Item** | **Check if Complete** |
| ***Printout of PowerPoint*** Handouts 4 slides/page(hole punch and place in fasteners) |  |
| ***Paws in Job Land Map***Grade-level cluster areas should be clearly identified(place in left-hand pocket of folder) |  |
| ***Teaching Tips*** Appropriate Grade-Level Teaching Tip Sheet(place in left-hand pocket of folder behind map) |  |
| ***Stickers for Career Lessons***One for each student(place in right-hand pocket of folder) |  |
| ***Elementary Bookmark***One for each student(place in right-hand pocket of folder) |  |
| ***Activity/Coloring Page***Grade-level appropriate activity sheetOne for each student(place in right-hand pocket of folder) |  |
| ***Grade-Level Cluster Label*** One printed and placed on front of folder(bottom-right corner---see picture above) |  |
| ***Career Lesson Sticker***One printed and placed on front of folder (centered---see picture above)  |  |